



You will need **two** recommendations;  
please print this form **twice**.

## RECOMMENDATION FORM

|                    |  |                      |  |
|--------------------|--|----------------------|--|
| Name of Applicant: |  |                      |  |
| Address:           |  |                      |  |
| Phone:             |  |                      |  |
| Program Location:  |  | Program Term & Year: |  |

In accordance with the "Family Education Rights Privacy Act of 1974," IPSL recognizes that students enrolled in this program have the right to inspect and review all material in their files unless they sign the following statement:

- I understand my right under the provision of PL93-830.513 to inspect letters of recommendation on my behalf. In order to encourage the authors of letters about me to write with candor, I have elected not to exercise my rights under the aforementioned statute, and affirm that I shall not do so in the future; and
- I understand that this document will be used only for the purposes of evaluating my qualifications for participation in the IPSL program, and will be reviewed only by program supervisors. It will not be available to any other institution, organization or for private use.

|                          |        |
|--------------------------|--------|
| (Signature of Applicant) | (Date) |
|--------------------------|--------|

### RECOMMENDATION BY:

|              |  |          |  |
|--------------|--|----------|--|
| Name:        |  | Address: |  |
| Title:       |  |          |  |
| Institution: |  | Phone:   |  |

|   |  |
|---|--|
| Capacity in which you know the applicant: |  |
|---|--|

|   |                              |                             |
|---|------------------------------|-----------------------------|
| IPSL may call me about my recommendation: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|------------------------------|-----------------------------|

The person named above has applied to a program of intercultural service-learning which involves academic study and volunteer service in a community agency or project. The service-learning experience calls for flexibility, responsibility, and sensitivity. Your honest evaluation will be most helpful to us and to the applicant. Thank you for your cooperation.

**Please use the list below to give a general profile of the applicant.**

| <u>MOTIVATION</u>          | <u>Excellent</u>         | <u>Good</u>              | <u>Average</u>           | <u>Below Average</u>     | <u>Unknown</u>           |
|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Seriousness of purpose     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Interest in other cultures | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Intellectual curiosity     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Desire to help others      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Additional comments on motivation:

| <b>RESPONSIBILITY:</b> |                                     | <u>Excellent</u>         | <u>Good</u>              | <u>Average</u>           | <u>Below Average</u>     | <u>Unknown</u>           |
|------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|                        | Carries work to completion          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Uses good judgment                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Takes direction well                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Ability to work without supervision | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                        | Handles stress well                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Additional comments on responsibility:

| <b>RELATING TO OTHERS:</b> |                                | <u>Excellent</u>         | <u>Good</u>              | <u>Average</u>           | <u>Below Average</u>     | <u>Unknown</u>           |
|----------------------------|--------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|                            | Sensitivity to diversity       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                            | Non-judgmental about others    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                            | Caring, kind, and friendly     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                            | Works well with others         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                            | Adjusts well to new situations | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Additional comments on relating to others:

Please add any other information or opinions you feel would be useful or important to know about this applicant.

|                |  |
|----------------|--|
| <b>SUMMARY</b> | <input type="checkbox"/> I recommend the applicant without reservation.                      |
|                | <input type="checkbox"/> I have some doubts, but still recommend.                            |
|                | <input type="checkbox"/> I have doubts and advise you to seek additional information.        |
|                | <input type="checkbox"/> I do not believe the applicant is well-suited for service-learning. |

(Signature)

(Date)